

Privacy Policy

Ateneo de Davao University built the ADDU Info Pro app as a Free app. This SERVICE is provided by Ateneo de Davao University at no cost and is intended for use as is.

This page is used to inform visitors regarding our policies with the collection, use, and disclosure of Personal Information if anyone decided to use our Service.

If you choose to use our Service, then you agree to the collection and use of information in relation to this policy. The Personal Information that we collect is used for providing and improving the Service. We will not use or share your information with anyone except as described in this Privacy Policy.

As our data subject, you may avail of the guarantees provided by Section 16 of RA 10173, or the Data Privacy Act, which includes the rights to be informed, to object, access, rectify, erasure or blocking, data portability, file a complaint, and to the payment of damages.

The terms used in this Privacy Policy have the same meanings as in our Terms and Conditions, which is accessible at ADDU Info Pro unless otherwise defined in this Privacy Policy.

Information Collection and Use

For a better experience, while using our Service, we may require you to provide us with certain personally identifiable information, including but not limited to Email Address, Name, Contact Number, Address. The information that we request will be retained by us and used as described in this privacy policy.

Your personal information as a student, or employee, may be processed manually or by automated means, upon your request or consent, or upon the lawful order of any competent authority, or by virtue of the mandate of the University, as an employer, and as an educational institution. Their disclosure and sharing shall only be upon your consent, or as required by law, with relevant private or public persons, offices, or entities.

For the students, the privacy of academic and other relevant personal information, which forms part of their permanent records, is protected by the University from the moment of admission. Incumbent students may access their information via the secured portals dedicated for this particular purpose.

On the other hand, the personal information of the employees, such as their employment records and credentials, may be kept by the University HRMDO from the moment of their submission, and during their engagement with the University, unless otherwise required by law.

The University may likewise collect and process personal information of third parties who may enter its campuses and facilities, such as video recordings, and other basic information for records purposes and security.

Log Data

We want to inform you that whenever you use our Service, in a case of an error in the app we collect data and information (through third party products) on your phone called Log Data. This Log Data may include information such as your device Internet Protocol (“IP”) address, device name, operating system version, the configuration of the app when utilizing our Service, the time and date of your use of the Service, and other statistics.

Cookies

Cookies are files with a small amount of data that are commonly used as anonymous unique identifiers. These are sent to your browser from the websites that you visit and are stored on your device's internal memory.

This Service does not use these “cookies” explicitly. However, the app may use third party code and libraries that use “cookies” to collect information and improve their services. You have the option to either accept or refuse these cookies and know when a cookie is being sent to your device. If you choose to refuse our cookies, you may not be able to use some portions of this Service.

Service Providers

We may employ third-party companies and individuals due to the following reasons:

- To facilitate our Service;
- To provide the Service on our behalf;
- To perform Service-related services; or
- To assist us in analyzing how our Service is used.

We want to inform users of this Service that these third parties have access to your Personal Information. The reason is to perform the tasks assigned to them on our behalf. However, they are obligated not to disclose or use the information for any other purpose.

Security

We value your trust in providing us your Personal Information, thus we are striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security.

Links to Other Sites

This Service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by us. Therefore, we strongly advise you to review the Privacy Policy of these websites. We have no control over and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

Children's Privacy

These Services do not address anyone under the age of 13. We do not knowingly collect personally identifiable information from children under 13. In the case we discover that a child under 13 has provided us with personal information, we immediately delete this from our servers. If you are a parent or guardian and you are aware that your child has provided us with personal information, please contact us so that we will be able to do necessary actions.

Changes to This Privacy Policy

We may update our Privacy Policy from time to time. Thus, you are advised to review this page periodically for any changes. We will notify you of any changes by posting the new Privacy Policy on this page.

Contact Us

If you have any questions or suggestions about our Privacy Policy for the Service, do not hesitate to contact us at arisen.lab@addu.edu.ph.

For more information on the Data Privacy Policy of Ateneo de Davao University, please visit:

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